

PRE-VACATING CHECKLIST

PLEASE THOROUGHLY CLEAN THE FOLLOWING:

General Cleaning

- Wash all walls
- Clean all light fittings and change bulbs if needed
- De-cobweb all cornices, remove bug matter where possible
- Wipe over all fans
- Clean all air conditioning filters
- Clean all light switches & power points
- Clean all doors and door frames
- Clean all windows, screens, frames and sills
- Clean all skirtings, belt rails and picture rails when present
- Professionally steam clean carpets (provide receipt to property manager)
- Mop all hard floors
- Wipe over all blinds (except vertical blinds)
- Clean any air-conditioning ducts or exhaust vents

Kitchen

- Clean all kitchen cupboards, inside and out, top and bottom and kickboards
- Clean all bench tops and tiles
- Full clean oven, griller, cook tops, range hoods and exhaust fans
- Wipe out dishwasher and filter (and outside)
- Clean sink and plug holes

Furnished Properties

- Clean all crockery and stack neatly
- Take all inventory out of cupboards and wipe over
- Clean freezer/freezer inside and out
- Clean microwave inside and out
- Clean all other inventory items
- Drop linen off to Leon's dry cleaning on Stanley street and provide us with the receipt and we will collect and take back to property – this is on instruction only (if we have not instructed and it needs doing please contact us prior)
- Clean lint filter in dryer
- Wipe over washing machine

Bathroom

- Complete clean of shower recess including tiles, taps, screen and plug hole – Please ensure that all soap scum is removed from shower screen glass
- Complete clean of bath including plug hole
- Complete clean of vanity/shelves/mirrors
- Complete clean of toilet
- Wipe over any other tiles present
- Complete clean of exhaust fan (remove all dust & grime)

Bedroom

- Wipe out all wardrobes inside and out

Laundry

- Clean all tiles
- Complete clean of wash tub